



# Terms & Conditions

All of our bars work under The Licensing Act 2003, and all relevant restrictions will be upheld by our staff. It is illegal for anyone under the age of 18 to purchase, attempt to purchase or consume alcohol at the event. We would suggest that anyone who looks or could be thought to be under the age of Twenty One (21) brings photographic ID/proof of age with them or we will not be able to serve them. The only acceptable ID is a valid UK Driving Licence, Passport or PASS Scheme Card. We will refuse to serve anyone at the event who is or appears to be excessively drunk or uses threatening or abusive behaviour towards staff, customers or other guests. We will also refuse to serve anyone who purchases or attempts to purchase alcohol for someone under the age of 18 or someone who has previously been refused alcohol by the bar staff. The decision on such matters will be taken by the bar staff and will be final. The bar staff also reserve the right to close the bar at any time if in their opinion unruly or troublesome behaviour has arisen or is likely to arise within the venue or the surrounding environment.

Outside Bars Dorset will:

- Be the sole provider of all beverages at the event unless previously agreed in writing. It will not be permitted for anyone to consume their own drinks at the event. This is a licensing condition for which we retain responsibility. We reserve the right to confiscate unauthorised drinks or remove them from the premises
- On behalf of, and at no cost to the client, obtain any alcohol licence required for the event subject to there being no reason for any required licence being refused by the Licensing Authority. The bar opening times will be subject to approval by the relevant authorities
- Supply all equipment, staff and drinks
- Outside Bars Dorset will occasionally run out of 1 or 2 drink items at an event and shall not be held responsible for this.

And will require:

- 2 x 13amp or 1x 16amp (blue plug) power supply at, or near to, the bar location
- A water supply unless already agreed otherwise
- A minimum area of 10ft wide and 15ft depth for setup of service area
- Sufficient, close access to the venue prior to the start of the event to provide and assemble the required goods and equipment
- Sufficient time between the closing of the bar and having to vacate the venue to enable all goods and equipment to be dismantled, removed and loaded into waiting vehicle/s
- Mobile phone signal or WIFI access codes for the provision of card payments. If this is not available, no card service will be provided. We cannot claim payment without the cardholder being present.

Booking & Payment:

- All bookings, including a signed contract and payment of the required booking deposit, must be received not less than 28 days prior to the event
- In the unlikely event of the venue and/or the event being refused an alcohol licence, the booking deposit less any costs incurred in the alcohol licence application process will be refunded
- If problems arise due to the application for Temporary Events Notice, Outside Bars Dorset will not be liable to pay compensation or damages
- Due to the likelihood of us turning away bookings, deposits will be retained in the event of cancellation of your booking
- In all other circumstances our acceptance of a signed booking form, contract and full payment of the booking fee will constitute a legally binding contract between 'Outside Bars Dorset' and the client(s) named on the booking form
- Any further payments due for any event extras must be received as cleared funds not less than 14 days prior to the event
- Any booking payments made with a credit card will incur a 3% fee
- Deposits will be refunded to you after your event has taken place. Refunds are processed at the end of each month, if not earlier, so you can expect your refund to be credited back to you at the end of the month in which your booking took place
- We reserve the right to cancel any booking due to force majeure
- Deposits will be retained should your event breach any of the conditions stated.

Our fees are based on the number of guests, adults and children, specified on the booking form. Should there be a change to the numbers attending, either more or less, it is a condition of the booking that you inform us. In the case of a free or prepaid bar, should more people attend than have been paid for, adults or children, we will give you the opportunity to pay for the additional guests at the agreed price per head. Such payment must be made immediately. In the event that we cannot locate you, or you refuse to pay we reserve the right to close the bar and remove all our goods and equipment with immediate effect. Our bar tariff is subject to change without notice.



# Terms & Conditions Continued

Our prices generally rise annually in line with inflation and supplier increases. If we are required to stop service earlier than was agreed when booking, or begin service later, or if an unexpected break in service occurs, we reserve the right to withhold a deposit. This is due to us requiring to be able to provide our service for free subject to being able to sell our products for the entire time agreed upon. Should we be required to travel through the London Congestion Zone to reach the delivery area we reserve the right to forward this cost (currently up to £14 per day, applicable on weekdays only) to the customer. For the primary purpose of staff and equipment safety and security we may record the event. By booking with us you agree to allow this to take place.

## Parking

We use a combination of vehicles, their size and number being governed by the size of the event. Vehicles range in size from a Land Rover Freelander and Ifor Williams Box Trailer to a Box Van; some vehicles have an extended roofline. We must be able to manoeuvre and park these vehicles close to the venue entry/exit doors for unloading on arrival and reloading at the end of the event. It is therefore essential that no parking restrictions apply that might prevent us from carrying out these activities and that sufficient space is available to enable us to carry out these tasks. Once unloaded, the vehicles can be removed to a suitable parking area, which, for security and convenience of storing/collecting reserve stock, must be close to, and within the boundary of the venue. If suitable and sufficient space is not available and/or we have to park illegally, you will be responsible for payment of any non-endorsable fines. Please note: Under no circumstances will we park or unload in any area where our vehicle(s) may be towed away, clamped, locked in or where we may be liable for an endorsable penalty/commit an endorsable offence. The decision of our driver(s) shall be final with regard to any issue relating to parking, or vehicle/staff safety. Should any issue arise relating to these matters, our driver(s) will contact you or your appointed event representative in order to discuss suitable alternatives.

By paying the deposit, you are confirming that you agree to the above conditions.

## Agreement

### Client:

Signature.....

Print Name.....

Date.....

### For Outside Bars Dorset:

Signature.....

Print Name.....

Date.....

## Contact Us

T: 07825 148100 (24 hour answerphone available)

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[www.outsidebarsdorset.co.uk](http://www.outsidebarsdorset.co.uk)